CONFIRMATION
Your itinerary is now confirmed.

Reference: RBFH25
Agent: Joan Jones

Price Summary:
Flight Costs: £564.20
Total cost: £564.20
Prices are inclusive of all passengers.

Organisation: LANCASTER UNIVERSITY - TRAVEL TEAM

Confirmation Codes:
Project Code: PVA1370
Travel Approver: SWILSON
Account Code: 1710 OVERSEAS TRAVEL
Reason for Travel: CONFERENCE

Agent message:
DEAR ANETA
FLIGHTS ARE CONFIRMED AS REQUESTED
ETICKET WILL FOLLOW IN A SEPARATE EMAIL LABELLED
ETICKET
YOUR HOLD LUGGAGE ALLOWANCE IS ONE PIECE OF 23KGS
BEST WISHES
JOAN

Flight : Manchester - London
04/08/2018

From: MANCHESTER, United Kingdom, Terminal 3
Dep: Saturday, 04/08/2018 20:00
Airline: British Airways
Flight: BA 1407
Class: N-Economy

To: HEATHROW, United Kingdom, Terminal 5
Arr: Saturday, 04/08/2018 21:00
Status: Confirmed
Equipment: Airbus A320-100/200
Duration: 1:00
Distance: 242 km / 150 miles
CO2e (kg): 70.94

Special Service Request:
Seat Nr
09F Confirmed - STEFANOVSKA/ANETA PROF

Flight : London - Tel Aviv
04/08/2018

From: HEATHROW, United Kingdom, Terminal 5
Dep: Saturday, 04/08/2018 22:30
Airline: British Airways
Flight: BA 163
Class: N-Economy

To: BEN GURION, Israel, Terminal 3
Arr: Sunday, 05/08/2018 05:25
Status: Confirmed
Equipment: Airbus A321-100/200
Duration: 4:55
Distance: 3589 km / 2231 miles
CO2e (kg): 672.47

Special Service Request:
Seat Nr
10F Confirmed - STEFANOVSKA/ANETA PROF

Flight : Tel Aviv - London
18/08/2018
<table>
<thead>
<tr>
<th>From: BEN GURION, Israel, Terminal 3</th>
<th>To: HEATHROW, United Kingdom, Terminal 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Depart: Saturday, 18/08/2018 07:10</td>
<td>Arrive: Saturday, 18/08/2018 10:35</td>
</tr>
<tr>
<td>Airline: British Airways</td>
<td>Status: Confirmed</td>
</tr>
<tr>
<td>Flight: BA 166</td>
<td>Equipment: Boeing 777</td>
</tr>
<tr>
<td>Class: N-Economy</td>
<td>Duration: 5:25</td>
</tr>
<tr>
<td></td>
<td>Distance: 3589 km / 2231 miles</td>
</tr>
<tr>
<td></td>
<td>CO2e (kg): 672.47</td>
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</tbody>
</table>

**Special Service Request:**
38A Confirmed - STEFANOVA/ANETA PROF

<table>
<thead>
<tr>
<th>Flight: London - Manchester</th>
<th>18/08/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>From: HEATHROW, United Kingdom, Terminal 5</td>
<td>To: MANCHESTER, United Kingdom, Terminal 3</td>
</tr>
<tr>
<td>Depart: Saturday, 18/08/2018 12:40</td>
<td>Arrive: Saturday, 18/08/2018 13:45</td>
</tr>
<tr>
<td>Airline: British Airways</td>
<td>Status: Confirmed</td>
</tr>
<tr>
<td>Flight: BA 1388</td>
<td>Equipment: Airbus A319</td>
</tr>
<tr>
<td>Class: K-Economy</td>
<td>Duration: 1:05</td>
</tr>
<tr>
<td></td>
<td>Distance: 242 km / 150 miles</td>
</tr>
<tr>
<td></td>
<td>CO2e (kg): 70.94</td>
</tr>
</tbody>
</table>

**Special Service Request:**
09F Confirmed - STEFANOVA/ANETA PROF

**Ticket Rules:**

<table>
<thead>
<tr>
<th>Flights: BA 1407, BA 163, BA 166, BA 1388</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cancellation fees per person</strong></td>
</tr>
<tr>
<td>Before travel: Not permitted</td>
</tr>
<tr>
<td>After travel: Not permitted</td>
</tr>
<tr>
<td>Maximum stay permitted: 12 MONTHS</td>
</tr>
</tbody>
</table>

The ticket rule fees are per passenger, per ticket and are subject to availability and any seasonal fare change. Amendments and cancellations must be made at least 24 hours in advance of travel. All booking/admin fees are non-refundable. Not all taxes are refundable and are on application only.

**Visa information:**
National of SLOVENIA / ALL PASSENGERS

Responsibility rests with the traveller to check they have all necessary visas, documents and sufficient passport validity and blank pages for the countries they are visiting. Most countries require that a passport be valid for at least six months beyond the completion of a trip. If your passport expires sooner than that, you must apply to renew your passport.

Entry and visa requirements can be found on our website www.keytravel.com/visasdatabase

Please note that although we do our best to keep this information up-to-date, passport and visa regulations are subject to constant change; Key Travel cannot be held liable for any costs incurred as a result of a traveller being refused boarding or entry. Please ensure that you check passport and visa requirements directly with the foreign office or the relevant embassy before travel. Up-to-date travel information and travel safely and health advice can be viewed at www.fco.gov.uk and we recommend all travellers check this site before travel.

**Key Travel Emergency Contact:**
Contact your reservation team for any travel enquiries during Key Travel office hours (UK time: 08.45-17.30 Mon-Fri, 0900-1300 Saturdays) in the event of an emergency outside office hours contact +44 (0)20 7843 9002 where you will be put in touch with a Key Travel consultant.

**Important Information:**
- To avoid delays at check-in, please supply us with the passengers:
  - Passport no./expiry date / country of issue / place & date of birth, so we can inform the airline or you can add it to the Airlines website prior to departure.
- British Airways requires all bookings to include a passenger's email and mobile number. If you have not already provided this, please advise your dedicated reservations team at your earliest convenience. This is a mandatory requirement by BA.
- BA online check-in: This service is only available on BA operated flights and when BA is the sole airline in the itinerary.
- If your booking includes flights or other scheduled transport, each section must be used in the order booked. Failure to complete the journey in the booked order on the scheduled time and date (including no shows) without prior arrangement with Key Travel or the travel provider will result in the remaining itinerary becoming invalid and the entire booking holding no refund value.
- Please ensure your name appears as per your passport, failure to do so may result in denied boarding. Should your name not be identical to your passport, please advise Key Travel immediately. Name update policies vary between airlines and, if permitted, all charges incurred will be the responsibility of the customer.
- Pre-allocated seats and meals cannot be guaranteed, the airline reserves the right to change at any time.
- New Traveller profiles:
  - We recommend a traveller profile is created for those who travel regularly. The most secure way to create a profile is via the Key Travel website [https://www.keytravel.com](https://www.keytravel.com) (log in and go to 'Profile Manager' button). Alternatively, please contact a Key Travel reservation consultant who can email a profile link directly.
- Travel to the United Kingdom – Electronic devices restriction
  The electronic devices and electrical items you're allowed to take on a flight depend on the country and airport you're travelling to the UK from. Some airlines might also have different restrictions.
  Check with your airline before you travel if you're not sure about what you can take as hand luggage.

Thank you for booking with Key Travel.

Upon receipt of your travel documents, please check all information for accuracy immediately.

All bookings are subject to Key Travel's standard terms and conditions of business, for a copy of Key Travel's standard terms and conditions of business please refer to: [www.keytravel.com/terms_conditions](http://www.keytravel.com/terms_conditions).

Key Travel is a full-service travel management company. So the next time you call with an enquiry, remember that you can book your complete travel itinerary in one go, from flight, rail and hotel bookings to visa lodging, car hire and airport parking.

All costs are not guaranteed until time of confirmation where the fare will be re-confirmed. Taxes may be charged locally. All details submitted must match the traveller's passport. Any discrepancies may result in the passenger being refused travel by the airlines or charges incurred for name changes or new ticket issuance. Key Travel cannot be held responsible for any charges resulting from incorrectly advised details. Any costs incurred from incorrect information will be the responsibility of the customer. Pre-allocated seating cannot be guaranteed. For group bookings, once a deposit has been paid, air fares are guaranteed, however, taxes are subject to change and the final amount payable is as per the final invoice. Please note that some destinations impose additional local government/tourism taxes on hotel bookings. These are payable locally on arrival by the guest. Key Travel cannot accept or make payment in advance for these taxes.